

Staff Rotas



LEISURE

DELIVERING SERVICE THROUGH TECHNOLOGY

Staff scheduling in any leisure or health & fitness facility has historically proven challenging. This resource-hungry task has generally involved paper-based systems or 'home made' spreadsheets, offering little functionality and reporting capability. These have then been used to roster full and part time workers with flexible shift patterns to cover early opening, late closing and weekends, cross referencing availability of people with the correct skills at the right time and place as well as then informing them of their shift commitments.

Xn Leisure has now, however, developed a technology solution which effectively addresses the needs of the marketplace, often highlighted by members of its User Group, which is a stand alone, dedicated, .Net solution aimed at the leisure industry.

Xn Leisure's Aspect (Staff Rotas), launched at LIW in September 2007, features comprehensive database functionality, empowering managers to record standard rolling shift patterns, employee details, planned absences - such as holidays - and known sick days.

The screenshot shows the 'Lucas Rota System' interface. It features a search bar at the top, a list of employees on the left, and a grid representing a monthly roster for June 2007. The grid columns are labeled with days of the week and numbers 1-15. The employees listed are: Barnes, Steve; Duty Manager; Jackson, Tito; Lligwyl; Nicholas, Steph; Stewart, Cassie; Reception; Thomson, Michelle; Palmer Manager; Thurrock, Martin; and Health Club. Each employee's shift pattern is represented by colored blocks in the grid. The interface includes navigation buttons for 'Add', 'Lock', 'Staff Pattern', 'Wakeup', 'Report', and 'Log Off'. At the bottom, there are date navigation controls for June 2007, showing 'Friday 25 May 2007 10:27'.



Shift patterns can be allocated and matched to staff availability and skill set, eliminating the need to do this via a manual basis, which can in some cases take as much as a day per week per site to organise or more on larger more complex sites. Staff cover and skill sets can be automatically compared against the rota work patterns to produce an overview of staffing requirements, flagging potential problems to staffing needs.

Key features

The system is intuitive and will identify clashes and overlaps in rotas and can be set up so only departmental managers can book their available and qualified staff. A clear screen display shows individual employee rotas and availability; the user can assign ad hoc or recurring activities to employee work shift patterns.

Holiday, sickness, maternity leave, shift requests/swapping, cover and training hours can all be entered directly onto the rota across any current or future period. Standard reports report on staff cover, departments and individual shift patterns, enabling a printable, monthly staff rota.

The Staff Database enables recording of employment details, training and qualifications. It is expected that the product will prove indispensable to health and fitness clubs, leisure centres, golf clubs, sports facilities and stadia, tourist attractions, theme parks and any other establishment which needs to manage a multi skilled, multi shift workforce.

Xn Leisure Aspect Staff Rotas will enable management to reduce the amount of time spent on rotas and scheduling, improve internal communications and eradicate potential errors, in addition to having more time to engage with customers. These are all issues flagged up by the leisure industry. Development of the Aspect solution underlines Xn Leisure's partnership commitment.

Benefits of Xn Leisure's Staff Rotas:

- Easy to install and operate
- Standardises staff rota administration and control between changing Duty Managers on different shift patterns.
- Complete solution for rota creation
- Operates as a stand alone system or as part of the Xn Advantage Leisure Management System
- Designed by the leisure industry for the leisure industry



About Xn Leisure

Xn Leisure is a leading pan-European provider of IT solutions to the leisure sector. Xn Leisure has over 25 years' experience in the leisure market and over 4,000 TLMS - THE Leisure Management System – users across all four sectors of public, private, facilities management and education. Xn Leisure has a portfolio of turnkey PC and web-based membership and bookings solutions for the leisure industry, including hardware, software, project management, training and a raft of skills one would associate with a robust, rapidly expanding technology business.

Xn Leisure's ongoing investment in product development continues to support customers with feature and benefit-packed innovations setting industry standards and reinforcing the company's position as the leading solutions' provider. The business' customer service and project implementation is delivered by its high calibre, talented and experienced team.



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